

City of Norfolk
Office of the City Auditor
FY16 Annual Audit Plan (Work Plan)

1st Quarter (July, August, September 2015)

Audits

- Assessment of the Administrative Hurdles for the Norfolk Interagency Consortium
- Evaluation of Property and Evidence Controls
- Evaluation of the Challenges and Effectiveness of Management Controls for Citywide Contract Administration
- Assessment of the Challenges and Effectiveness of Management Controls of the Detention Center

2nd Quarter (October, November, December 2015)

Audits

- Evaluation of the Challenges and Effectiveness of Management Controls for Citywide Contract Administration
- Assessment of the Challenges and Effectiveness of Management Controls of the Detention Center
- Evaluation of the Challenges and Effectiveness of Management Controls for the Citywide Maintenance Process
- Assessment of the Challenges and Effectiveness of Management Controls for Cemetery Operation

3rd Quarter (January, February, March 2016)

Audits

- Evaluation of the Challenges and Effectiveness of Management Controls for the Citywide Maintenance Process
- Evaluation Effectiveness of Management Controls over the Controller's Operations and related Challenges
- Assessment of the Challenges and Effectiveness of the City's Recruitment and Retention Process to include the Exit Process

4th Quarter (April, May, June 2016)

Audits

- Evaluation of the Challenges and Effectiveness of Management Controls for the Operations of the Department of Development
- Evaluation Effectiveness of Management Controls over the Controller's Operations and related Challenges
- Assessment of the Challenges and Effectiveness of the City's Recruitment and Retention Process to include the Exit Process
- Assessment of the Challenges and Effectiveness of Management Controls for the City's Purchasing and Material Management Operations

Other Projects

- Inquiries-Investigations (Fraud, Waste and Abuse Hotline)
- Administration of External Audit Contract with KPMG
- Missing, Lost, Stolen Property Database
- Participation on City Manager's Strategic Workforce Analysis Team (SWAT)
- Review of Disbursements
- Ethics Training